

MINUTE OF MEETING

- **Present:** David Wake, Michael Hunter, Barbara MacKay, Doug Blake, Paul Russ, Steven Morrison

Item	Summary and Action	Who?	When?
1. Apologies	• James MacRae		
2. Minutes of Previous Meeting	• Minutes of the last meeting were approved. Proposed by PR, Seconded DB		
3. Matters arising	• None		
4. Financial Report	• A finance report was given • A 2025-26 Q3 financial report was reviewed • It was agreed to pay the outstanding sum on the loan from NHT for the Urgha turbine • The SEPA Waste Management Licence cost was recovered from CnES		
5. Report from the Trust	• NHT has put forward SM, BMK and PR as NHTC Directors • George Owens left employment with NHT. Duncan MacLeod has since replaced him at Urgha Depot		
6. Progress Report	• A report was tabled by DW • Skip supply has been good with no unplanned closures during the holiday season • Retail sales are starting to drop as we enter the quiet spell in the year • A new range of fishing products is on order • Monday openings have been successful. Regular Monday opening has been reflected in the new employee's contract. The fee paid to NHT for staffing the site was reviewed and a new revised rate was agreed to reflect the change of opening hours. MH to arrange revised billing • Further to NHT's discussions with an EV Charge-point Operator regarding the future of the Ardvourlie EV charger, it was agreed that NHTC keep the mains connection live whilst the charger remains inactive. The situation will be reviewed in 12 months.	MH	11.08.26
7. Future Capital Projects	• A number of different ideas were tabled as developments at Urgha. The lack of mains sewerage at the site unfortunately rules out water-hungry operations		

		- It was agreed that the outstanding balance of the loan from NHT for the Urgha wind-turbine should be settled - Whilst there are no forecast capital commitments it was agreed to move a 50% of the funds on deposit into an interest earning term account	DW	01.09.26
			DW/MH	01.09.26
8.	Health & Safety	- First Aid and Manual Handling courses are being arranged for the new starter - A handrail has been installed to prevent falls from the retaining wall at the rear of the site		
9.	A.O.C.B	- Revisions to the opening hours of Urgha Depot were discussed due to new staff member travel restrictions. Staff will be consulted to determine the best option - A porch over the new cabin door was discussed. DW will explore options	MH	01.09.26
			DW	01.11.26
10.	Date of Next Meeting	Start of November - TBC		